Anglesey Primary School



Parent Re-opening Handbook

September 2020

Dear Parents and Carers,

We hope you are all well and are beginning to adjust to the changes in our everyday lives as we move through the next phase of the strange journey we have all been on. We have received guidance from the Government and we are very pleased to say that we will be able to re-open to all pupils in September- we are all so looking forward to having everyone in our school back together again.

As with all aspects of our daily lives, things at Anglesey will be a little different. We want to give you as much information as possible so that everyone is as confident as they can be with regards to the full return to our school.

The first day back for children will be **Thursday 3rd September.** The Government have made it very clear that attendance of **all pupils** will be expected – this will no longer be optional.

The measures that we have taken to help ensure we are in as safe an environment as possible are listed below. They are divided into 3 sections:

1. Regular hand washing and hygiene
2. Social distancing
3. Identification and isolation of anyone showing symptoms

The main method of transmission for COVID-19 is through droplets, typically through coughing or sneezing, and these droplets then entering the eyes, nose or throat of another person. **This is the reason why regular hand washing and hygiene is the most important measure of all.**

1. Regular hand washing and hygiene

Hand Washing

All children and staff will wash their hands when they enter school, before and after breaktimes, after they have been to the toilet, if they cough or sneeze, before and after eating and before they leave school. Our youngest children will be supervised to do this. Staff will recap the correct hand washing technique and posters around school will remind children of this. Hand sanitisers will be available in all classrooms and at key points around school.

Tissues will be available in all classrooms and children will be instructed to put them straight in the bin after use. Teachers will reinforce good respiratory hygiene and posters are in place around school to remind children and staff of the ‘catch it, kill it, bin it’ approach. Classrooms will be well ventilated at all times.

Cleaning

We have increased the amount of times surfaces and toilets are cleaned during the school day. Each child will have their own resource pack which will limit the sharing of equipment. Any shared equipment will be limited to use within their group and will be thoroughly cleaned before it is used by other groups. Each child will have their own seat, which they will use throughout the day and on each day. No reading books will be sent home during this time – we would instead encourage children to access Oxford Reading Buddy for online reading at home.

PPE (Personal Protective Equipment)

The use of PPE is not encouraged in schools. However, each group will have a stock of PPE which can be used if a child should fall ill. Training on the use of PPE has already been delivered to staff.

For this reason pupils will be asked to remove any face coverings when they arrive at the school gate. These can then be returned to parents.

Uniform

All children need to return in their school uniform as normal. To reduce the risk of infection, your child should wear fresh clothes daily if possible.

1. Social Distancing

Bubbles

The guidance makes it clear that children, particularly our younger ones, cannot socially distance from staff or each other. We will encourage them to do so, however our main focus will be on keeping groups that do not mix- these are called ‘bubbles’.

Each Year Group will be a ‘bubble’ since each Year Group has their own corridor with toilets and their own entry and exits.

Drop off/Pick up and times of day

**There will be no parents allowed on site at any time until guidance changes.** This is to help reduce the chance of spreading infection. There will be a member of staff at the gate at the start and end of the day so you can release and pick up your children safely. The school office will be closed to all parents, carers and visitors (although office staff will be onsite). The phone lines will be available and, if not answered, a message can be left that will be responded to. There may be a requirement for appointments to be booked for parents to meet individual members of staff, but this will only be in exceptional circumstances.

**Only one parent should drop-off and pick up children wherever possible,** to limit the amount of people around the local area. Please ensure when you are waiting to drop off and pick up you are observing social distancing, just as you would when waiting to enter a supermarket.

**Driving to school should be limited wherever possible.**

We will not be changing the times of the school day, since we believe that this will lead to more parents being outside school for longer. However, the gates where you drop off and pick up your children will change so that we can keep groups apart. These points are listed below:

**EYFS**

Nursery – Nursery gate on Church Street

Reception - Reception gate on Anglesey Street

**KS1**

Year 1 – KS1 entrance on Church Street

Year 2 – SEN / Dining Room entrance on Anglesey Street

**KS2**

Year 3 – KS2 entrance on Nursery Road

Years 4 – MUGA entrance on Nursery Road

Years 5 & 6 – Gate next to KS2 car park on Nursery Road

1. Identification and isolation of anyone showing symptoms

If any pupil displays potential COVID-19 symptoms, the procedure will be as follows:

* The child will be taken to the main Reception Area (KS1, KS2 and Nursery) and the Reception Office area (Reception classes)
* All areas that the child has been in contact with will be cleaned and disinfected.
* Potentially contaminated equipment will be disposed of securely.
* A member of staff will contact parents who will collect the child and take them home.
* **Parents will be given contact details of how to access a COVID-19 test and checks will be made to ensure they complete this.** There is now a COVID-19 test centre next door to the Junior building – please report to this for your test.
* If the test comes back positive, all children and staff within the bubble will self-isolate at home for 14 days as a precaution.
* We will be engaging with the Government’s Test and Trace scheme to help keep safe everyone that may have come into contact with someone with symptoms.

Day-to-day Arrangements

Assemblies

We cannot have large assemblies in the Hall at the moment for obvious reasons.

There will be two assemblies per week per Year Group bubble in KS2.

Breaktimes

It is very important that children are able to go outside at breaktimes wherever possible – it is important for wellbeing as well as there being less risk of transmission outdoors.

Each bubble will have its own area of the playground allocated, which they are not allowed to leave. Children will be reminded of the need to social distance,

Lunchtimes

Lunchtimes will run as normal but with slightly different timings and specific lunchtime staff allocated to each bubble. As with breaktimes, the playground will be separated to keep bubbles apart.

Teaching

There will be extra Maths and English lessons during the first half term to enable children to catch up any learning they have missed due to not being in school. There will also be extra PE and lessons to help support children’s mental well-being.

Thank you for reading this guidance and for all of your support. Working in partnership with parents has always been very important to us, and that partnership needs to be stronger now more than ever.

We are confident that, if everyone plays their part in following these measures, we can ensure we can re-open safely and continue the excellent education your children receive every day at Anglesey.